Government of the People's Republic of Bangladesh
Finance Division, Ministry of Finance
Skills for Employment Investment Program (SEIP)
Probashi Kallyan Bhaban (15th Floor)
71-72 Eskaton Garden, Ramna, Dhaka-1000
www.seip-fd.gov.bd

No: FD/SEIP/Leave/353/2018/2993 Date: **20** December 2019

Travel Order

I am directed to issue the travel order for **Mr. A K M Farhan Shail**, Project Officer (Contractual), SEIP Project to visit India. His duration of stay in India will be from 22 to 24 December 2019 or nearer possible date.

02. The terms and conditions of the visit are as follows:

a. He will draw his usual pay and allowances as per his signed contract;
b. All expenses regarding this visit will be borne by himself; and
c. He will not be allowed to stay abroad more than the approved period.

03. This order is issued with the approval of the appropriate authority.

20.11.2019

(Md. Ziaul Huq)
Assistant Executive Project Director
(Deputy Secretary)
Phone: +8802 55138753-5
E-mail: ziamdhuq@hotmail.com

Copy for information and necessary action to (not in order of seniority):

1. National Project Director, SEIP Project, Finance Division.
2. Executive Project Director, SEIP Project, Finance Division, Ministry of Finance.
3. Deputy Executive Project Director (Private-2), SEIP Project, Finance Division, Ministry of Finance.
4. Director, Hazrat Shahjalal International Airport, Dhaka.
5. IT & Database Specialist, SEIP Project, Finance Division, Ministry of Finance (with a request to upload the order in SEIP Website).
6. Mr. A K M Farhan Shail, Project Officer, SEIP Project, Finance Division.
7. Office Copy.