**Government of the People’s Republic of Bangladesh**

**Ministry of Finance**

**Finance Division**

**Skills Employment Investment Program**

**Request for Expression of Interest (REOI)**

# For Consultancy Package SD-10: Institutional Strengthening, Planning, Management, and Public Private Partnerships

**No.** SEIP/NPD/SD-10/2015 Date: 30-06-2015

The Finance Division, Ministry of Finance has been allocated public funds from the Government of the People’s Republic of Bangladesh (GOB) and the Asian Development Bank (ADB) towards the cost of Skills Employment Investment Program (SEIP) and, intends to apply part of the proceeds of these funds under the ADB Loan No. 3131-BAN, to eligible payments under the contract for the provision of consultancy services for the Program by a Consulting Firm.

2. The overall objective of the project is to qualitatively and quantitatively expand the skilling capacity of identified public and private training providers by establishing and operationalizing a responsive skills ecosystem and delivery mechanism through a combination of well-defined set of funding triggers and targeted capacity support. Specifically, the objectives are to:

1. Improve program for skilling new entrants and up-skilling existing workforce to enhance productivity and growth of priority industry sectors;
2. Impart skills training linked to gainful employment or self-employment through PKSF partners and their livelihood programs as well as through Bangladesh Bank Small and Medium Enterprise (SME) Department linked to jobs in SMEs;
3. Develop a network of training providers that are endorsed by industry for providing excellence of training to meet the skills needs of employers;
4. Establish and implement a strategy to address the special needs of groups specified in the NSDP and ensure their participation in SEIP programs;
5. Implement a vocational trainer development program for trainers and assessors and a management leadership program for training provider management reflecting NSDP requirements;
6. Strengthen capacity of BTEB in approving training providers registration process, course accreditation and monitoring quality assurance and implementation procedures of training providers;
7. Support the training providers for capacity development to ensure quality training delivery mechanism;
8. Establish and institutionalize a credible recognition of prior learning (RPL) system;
9. Support the NSDC and key government ministries to strengthen institutional arrangements and coordination to enable the TVET system to meet policy objectives within a coherent skills development framework; and
10. Support the establishment and operationalization of a National Human Resources Development Fund (NHRDF).

3. The main purpose of this assignment is five-fold (i) to draft a sustainable operational manual for Industry Skills Councils (ISCs) ) that outlines exact roles, responsibilities, structures, functions, governance, sources of revenue and a implementation plan for at least three ISCs(IT, Construction and Light Engineering) with a guideline of developing training packages to reflect industry practices and anticipated future trends; (ii) to help establish centers of excellence in each priority sector by drawing on experience from Bangladesh and outside and preparation of costed implementation plans for two Centers of Excellence (IT and Energy sectors); (iii) to facilitate public-private partnerships between SEIP selected public and private institutions and implementation of one model PPP; (iv) to revise and improve the business plans to improve skills development programs based on continuous learning and feedback and (v) to draft report on condition(structural and safety) assessment of private and outsourced training institutions engaged for SEIP training programs.

4. The assignment will ensure engagement of the following international and national consultants in different areas of expertise:

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| Areas | International Consultant (pm) | National Consultant (pm) |
| 1. Strengthening Industry Skills Councils | 12 | 18 |
| 2. Centers of Excellence(CoEs) | 6 | 12 months, 6 months (continuous) with the international consultant and 6 months(intermittent during implementation stage of CoE |
| 3.Public Private Partnerships | 6 | 12 |
| 4. Business Plans | 6 | 18 |
| 5. Conditional Assessment | 4 | 12 |

5. For detailed information please visit the website of SEIP and Finance Division www.seip-fd.gov.bd and ADB website www.cms adb.org.

6. Interested eligible consulting firms having adequate similar experience in relevant fields are hereby invited to submit EOI including, but not limited to, the following information with supporting documents:

a) Background of the consulting firm with brochures including name, year of establishment, trade license (if any), VAT and tax payer’s identification, address, telephone number, contact person, key activities etc.;

b) Management competence of the firm/institute/organization (maximum of two pages) to work in the development of PPP, Center of Excellence and Project Proposal and Implementation;

c) Technical competence of the firm/institute/organization including: (i) specialization vis à vis the sectorial focus of the assignment; (ii) experience of tasks outlined in the assignment’s Terms of Reference (TOR); and (iii) brief on similar projects executed during last 5 (five) years;

d) Report on financial status (audited financial reports for the last three years);

7. EOI must be submitted in standard format that may be downloaded from ADB web site or obtained on request from the office of the undersigned.

8. A Consultant will be selected using the **Quality Based Selection sub-method** in accordance with the ADB Guidelines for Use of Consultants. It is expected that the services will commence from December 2015.

9. Interested Applicants may obtain further information by applying to the address below during normal office hours.

# 10. Expressions of Interest shall be submitted by 5.00 pm on 05-08-2015 in sealed envelope to National Project Director, SEIP Project (Room # 127, Building # 7), Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka Bangladesh be clearly marked “Expressions of Interest for Institutional Strengthening, Planning, Management, and Public Private Partnerships Selection of a Consulting Firm.”

11. The procuring entity reserves the right to accept or reject any or all EoI’s.

National Project Director

SDCMU/SEIP Project

UCEP Cheyne Tower (2nd Floor),

25 Shegun Bagicha, Dhaka-1000.