

Government of the People's Republic of Bangladesh
Ministry of Finance
Finance Division
Skills For Employment Investment Program(SEIP) Project

Request for Expressions of Interest (REOI)
For Consultancy Package SD-13: Monitoring and Evaluation of Training Program
under SEIP (National)

No. FD/SEIP/SD-13/176/2015

Date: 24-11-2015

1. The Finance Division, Ministry of Finance has been allocated public funds from the Government of the People's Republic of Bangladesh (GOB) and the Asian Development Bank (ADB) towards the cost of Skills Employment Investment Program (SEIP) and, intends to apply part of the proceeds of these funds under the ADB Loan No. 3131-BAN, to eligible payments under the contract for the provision of consultancy services (Monitoring and Evaluation of Training Program under SEIP) for the Program by a Consulting Firm (National).
2. The overall objective of the project is to qualitatively and quantitatively expand the skilling capacity of identified public and private training providers by establishing and operationalizing a responsive skills ecosystem and delivery mechanism through a combination of well-defined set of funding triggers and targeted capacity support.
3. SEIP now invites eligible consulting firm to submit their Expression of Interest (EOI) for providing the required services. The interested consulting firms may obtain further information by applying to the address below during normal office hour.
4. The assignment will ensure engagement of 1 Team Leader for 24 person-months (continuous), 1 M&E Specialist for 24 person-month (continuous) and 6 Monitoring Officers for 144 person-months (continuous) to complete the assignment. The duration of the assignment is 24 months. It is expected that the services will commence from June, 2016.
5. This assignment will cover three areas: (i) undertaking regular monitoring in the selected training providers to validate their information and reporting and ensuring quality of the training programs; (ii) supporting the Skills Development Coordination and Monitoring Unit (SDCMU) in updating of SEIP key indicators against baseline information and targets; and (iii) assisting the SDCMU to prepare quarterly and annual progress reports for the SEIP. The consultants will work closely with the Monitoring and Evaluation (M&E) Specialist at the SDCMU to undertake these tasks. The ToR is attached as ready reference.
6. The consulting firm(s) should be nationally/internationally reputed and may submit EOI as association in the form of joint venture or sub-consultancy.
7. EOI must be submitted in standard format that may be downloaded from ADB web site or obtained on request from the office of the undersigned. EOI must be submitted through CSRN. If any consulting firm does not send EOI through CSRN, they must re-submit the EOI through CSRN. Additionally hard copies may be submitted to the undersigned.
8. A Consultant will be selected using the **Quality Based Selection (QBS) sub-method** in accordance with the ADB Guidelines for Use of Consultants. Long-list shall be prepared on the basis

of eligibility requirement such as legal entity, eligibility declaration in ADB's standard format, membership eligibility, ADB's sanction, State's ownership in the firm in the borrower's country and conflict of interest situation.

9. In addition to eligibility requirements, the short-listing shall be carried out by the following criteria corresponding to the three major criteria in the ADB's EOI Evaluation Template:

- a. Management Competence
- b. Technical Competence
- c. Geographical/Regional Experience

Additional information/documents submitted, other than the standard EOI template will not be evaluated.

10. Only the short-listed firms will be invited to submit Technical and Financial Proposals for the assignment. Under no circumstances will ADB or Finance Division be responsible for any cost incurred in submission of this EOI.

11. Expressions of Interest shall be submitted by 5.00 pm on 23.12.2015 to National Project Director, SEIP Project (Room # 127, Building # 7), Finance Division, Ministry of Finance, Bangladesh Secretariat Dhaka Bangladesh.

12. The procuring entity reserves the right to accept or reject any or all EOIs received without assigning any reason thereof.

(Jalal Ahmed)

National Project Director

SDCMU/SEIP Project

UCEP Cheyne Tower (2nd Floor),

25 Segun Bagicha, Dhaka-1000